

**Name:** Smith, John  
**SSN:** xxx-xx-6789  
**Customer Location:** ABC101#00001

**Printed Date:** 6/1/2023  
**Completed Date:** 6/1/2023

**Given By:** Kenya Greene **Known Applicant Since:**

**Address:**

**Phone:** (555) 555-1212

**Comments:** 07/01/2020- Kenya Greene, Supervisor at ABC Company, provided a positive reference.

**How reliable is [he/she]?**

John has always been very reliable.

**What can you tell me about [his/her] reason for changing jobs ?**

I'm not sure.

**What else can you tell me about [him/her]?**

John is very dependable.

**How long have you known [him/her] ?**

I have known John for about 5 years.

**If provided the opportunity would you hire [him/her] ? Why or why not ?**

Yes, I would hire John back in a heartbeat.

**What are [his/her] strengths ?**

John has good leadership skills, is a quick learner and a great team player.

**What is your relationship with [him/her] ?**

I was John's Supervisor.

**What can you tell me about [his/her] work ethic?**

John has a very strong work ethic and is always helping out in other areas.

**What can you tell me about [him/her] ability to get along with [his/her] peers and supervisors?**

He works very well with others. I never had any complaints.

**What can you tell me about [his/her] personality ?**

John has a laid back personality and is engaging.

**What areas can [he/she] improve ?**

None.

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